



L'Arche Greater Vancouver is a non-profit organization dedicated to creating homes and day programs in which people with and without developmental disabilities live, work and discover faith together. We intentionally create a community together.

Support Personnel works on an "as needed" basis. The Support Personnel position is an on-call position filling in for regular assistants on leave.

We are looking for people who like to support adults with developmental disabilities in all aspects of their lives, work cooperatively in a multicultural environment and like to be involved in a community of people with and without developmental disabilities.

If you are caring, compassionate, reliable and want to make a difference in someone's life, we would like to hear from you!

Position Summary:

Together with other members of the house team, the Support Assistant is responsible for the support, care and well-being of the individuals with disabilities at the house and day-to-day life in the home. The Support Assistant is an effective member of the house team, and active member of the L'Arche community.

Major Duties and Responsibilities:

- Build and foster a comfortable and welcoming atmosphere based on the individual characteristics and meaningful participation of all house members.
- Provide respectful and high-quality direct care supports and skill building for core members in areas including: personal care needs, life goals, money management, medical care and medication, appointments, family and work connections, household chores and meal preparation.
- Help plan and participate in inclusive celebrations and traditions in the home that are representative of house members.
- Support, respect and participate in house traditions and the spiritual life of the house and community.
- Keep up-to-date and accurate records in all areas as directed: financial, medical, daily journals, medication, etc.
- Collaborate with house leader as well as with other assistants in home to complete household duties including but not limited to: shopping, cleaning, cooking, laundry, transportation, yard work, etc.
- Adhere to all policies, guidelines, regulations, and safety and emergency procedures of the L'Arche community and government bodies.

Qualifications, Skills Needed and Position Requirements:

- At least 19 years of age
- High school diploma or equivalent
- Class 5 Drivers License
- Fluent in spoken and written English and able to effectively articulate thoughts and ideas in a team setting
- Experience supporting people with developmental disabilities or seniors is an asset
- Ability to take direction and follow-through on commitments in timely fashion
- Ability to lift, do transfers, and push wheelchair

Prerequisites

- Valid Emergency First Aid and CPR level C
- Compliance with provincial immunization requirements and TB screening
- A clear local police/RCMP criminal record check and BC Vulnerable Adult Sector Screening
- 3 references (2 professional and 1 personal)

Wages

\$16.47 or more per hour plus 4% vacation.

If you are interested in the above position, please forward your cover letter and resume to hr_coordinator@larchevancouver.org. All applications will be reviewed but only shortlisted candidates will be contacted for an interview.

7401 Sussex Avenue
Burnaby BC V5J 3V6



Telephone: 604-435-9544
Fax: 604-435-9560
www.larchevancouver.org